

Student Eligibility
Free & Reduced Meals



*The fast and easy way
to apply for free or reduced-priced
student meals.*

- ✓ **Convenient**—use any computer with Internet access at any time; include all students in your household on one application; review your completed application as often as desired.
- ✓ **Easy**—automated program guides you through each step in the process; you know where you are in the process at all times.
- ✓ **Secure**—safe input of your application information; no paper to misplace or expose to the view of others.
- ✓ **Free**—no charge at any time

Get started at:

<https://www.paschoolmeals.com>

Register

Provide your personal information

- 1 Click the **Register** tab.
- 2 Enter your **First Name**.
- 3 Enter your **Last Name**.
- 4 Select the **School District** that your student attends.

Create your user account

- 4 Enter a **Username** and **Password** of your choice, and re-enter the **Password**.
- 5 Select a **Security Question** and enter the answer in the space provided.
- 6 Enter the red characters shown in the image into the provided space.
- 7 Click **Register**.

Sign In

To sign in to the Free and Reduced Meals website after registration

- 1 Click the **Sign-in** tab.
- 2 Enter your **Username**
- 3 Enter your **Password**.
- 4 Enter the red characters shown in the image into the provided space.
- 5 Click **LOGIN**.

Received Letter

If you have received a letter from the school

- 1 Click the **Received Letter** tab.
- 2 Enter the **Student ID**
- 3 Enter the **PIN #** provided in the letter.
- 4 Select the **School District** that your student attends.
- 5 Enter the red characters shown in the image into the provided space—this is for security purposes.

- 6 Click **LOGIN**.

*If the child you are applying for is
Head Start, Homeless, Migrant or Runaway,
please call the Homeless Liaison Office to find out
if you qualify for free meals.*

Steps to complete your application for Free and Reduced Meals



Indicates required information

Start > Login.

1 Household Letter

On the **Household Letter** page

- Click 

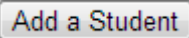
2 Students

A On the **Students** page

- ★ Enter the total number of students to be added to the application.
- ★ Enter the number of students to be added to the application that are *foster* children.

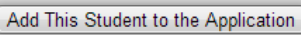
- Click 

B For each student to be added to the application


- Click 
- ★ Enter **First Name** and **Last Name** for first student.
- Enter other information as desired.
- ★ Click “**Yes**” or “**No**” to answer “Is this student a foster child?” (This question appears when you indicate that foster children are included on the application).

- ★ Click “**Yes**” or “**No**” to answer “Does this student household member receive income?” If you answered “Yes”

- ★ Enter all income received by the student/household member.
- ★ Select a frequency for each listed income (how often the income is received).

- Click 

C Repeat step **B** for each student.

D When all students have been added, click 

3 Temporary Assistance

On the **Temporary Assistance** page

- ★ Click “**Yes**” or “**No**” to answer “Does any member of your household receive SNAP, TANF or FDPIR benefits?” If you answered “**Yes**,” do this
 - ★ Select the benefit type.
 - ★ Enter the **Case Number**.

- ★ Enter the **First Name** and **Last Name** of the household member who receives the benefit.

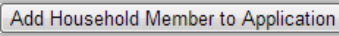
- Click 

4 Household Members

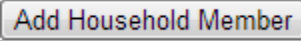
On the **Household Members** page

A To add yourself as a household member

- ★ Review your information and make changes, if needed.

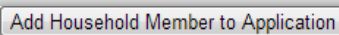
- Click 


B To add a household member

- Click 
- ★ Enter the member’s **First Name** and **Last Name**.
- ★ Click “**Yes**” or “**No**” to answer “Does this household member receive income?” If you answered “**Yes**”

- ★ Enter all income received by the household member.

- ★ Select a frequency for each listed income (how often the income is received).

- Click 

C When all household members have been added, click 

5 Applicant Information

On the **Applicant Information** page

- ★ Enter your name.
- ★ If you have a Social Security Number, clear the check box and enter the last four digits of your SSN.

- Click 

6 Review Application


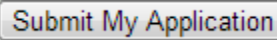
On the **Review Application** page

- Review all listed information and change if needed.

- Click 

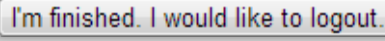
7 Certify & Submit

On the **Certify and Submit** page

- Click the Certify checkbox.
- Enter your password and click 
- Click 

8 Confirmation

On the **Confirmation** page, either

- Click 

- Click 